



To: All Councillors
Press
Notice Board (members of the public are welcome to attend)

Lisa Staggs – CLERK

Dear Councillor,
You are hereby summoned to attend a meeting of:

MIRFIELD TOWN COUNCIL

To be held on: **Wednesday 4th February 2026 at 7.30pm or at the rising of the previous meeting**

To be held at: **Trinity Methodist Church, 4 Trinity Street, Mirfield, WF14 8AD.**

A period of 15 minutes will be allowed during the meeting for questions and comments from members of the public on matters relevant to the Town council. There should only be one speaker per topic, each member is allowed three minutes in which to speak (approximately). Questions MUST be received 7 days prior by email or post to the Clerk to mirfieldtowncouncil@gmail.com, with details of what they wish to speak about including the wording.

Recordings may be made at the meeting by attendees. Anyone intending to record proceedings should inform the Chairman or Clerk of the meeting of their intentions to record prior to commencement of the meeting. Anyone intending to record a meeting or part thereof, will be asked by the Chairman to identify themselves. All recordings must be made in accordance with any regulations relating to such matters and in accordance with Mirfield Town Council Recording Policy.

AGENDA

MTC127/2025	CHAIRMAN'S WELCOME AND REMARKS:
MTC128/2025	<u>APOLOGIES FOR ABSENCE</u> 1. To receive apologies 2. To approve reasons for absence. (Members are reminded that apologies MUST be sent to the Clerk or Chairman if they are unable to attend.)
MTC129/2025	<u>DECLARATION OF INTEREST</u> To receive any declarations of interest to any item on the agenda including any pecuniary interests whether they have been declared under the Council's Code of Conduct or Members Register of Pecuniary Interests For members to declare if they have been lobbied on any matters on the agenda
MTC130/2025	<u>CONFIRMATION OF MINUTES:</u> To approve the minutes of the Ordinary Town Council meeting 21 st January 2026 as a true and correct record including payments of £4103.22 plus Clerk Salary, Working Allowance, HMRC & NEST Pension.

MTC131/2025	<p><u>TO RECEIVE INFORMATION ON THE FOLLOWING ONGOING ISSUES:</u></p> <p>To receive information on the following ongoing issues and decide further action where necessary</p> <ol style="list-style-type: none"> 1. To receive an update from Cllr Guy on two new London Hearts match funded defibrillators and agree any action necessary 2. To appoint Chairman and Deputy Chairman to Christmas Lights Committee as per Terms of Reference agreed 7th January 2026 MTC113/2025 (3) Cllrs Naisbett, D & J Hirst & Connell appointed to the committee
MTC132/2025	<p><u>GRANT APPLICATIONS:</u></p> <p>To consider grant applications submitted – Mirfield Piano Walk May 2026 £3000 rental of 7 pianos (documents circulated prior to the meeting)</p>
MTC133/2025	<p><u>PLANNING:</u></p> <p>To consider potential controversial applications:</p> <ol style="list-style-type: none"> 1. 2025/62/93355/E Land off, Woodward Court, Mirfield, WF14 0PY Erection of 75 residential dwellings with associated landscaping, open space, highways and drainage infrastructure 2. 2023/60/93539/E Land adj, Ledgard Bridge Mill, Back Station Road, Mirfield, WF14 8NZ Outline application, including the considerations of access appearance, layout, and scale, for the erection of a six-storey building to host 76 residential apartments (C3 use) and ancillary works comprising demolition of vacant building, formation of new access, parking areas, open space and landscaping; erection of cycle and bin refuse storage structures
MTC134/2025	<p><u>COMMUNITY:</u></p> <p>To receive an update/discuss/note on the following items:</p> <ol style="list-style-type: none"> 1. To receive an update on Community Governance Review stage 1 and decide any action necessary
MTC135/2025	<p><u>INTERNAL MATTERS:</u></p> <p>To receive information on the following items and decide any action where necessary:</p> <ol style="list-style-type: none"> 1. To receive the report from Northern Internal Audit Services and agree any action necessary. Report circulated prior to the meeting 2. To receive, discuss and adopt Reserves Policy (Draft circulated prior to the meeting) 3. To agree appointment of Internal Auditor by Northern Internal Audit Services for 2nd audit 2025/2026 4. To discuss and approve 2026/2027 Budget 5. To discuss and approve 2026/2027 Precept 6. To receive design from ML badges for new enamel badge within Chairman's Jewel with Town Council logo replacing Mirfield Coat of Arms, discuss and decide any action necessary
MTC136/2025	<p><u>PUBLIC QUESTION TIME:</u></p> <p>None Received</p>
MTC137/2025	<p><u>TO CONFIRM THE DATE OF THE NEXT MEETING AS:</u></p> <p>THE DATE OF THE NEXT FULL TOWN COUNCIL MEETING Wednesday 18th February 2026 Time Meeting Closed:.....</p>

<http://www.mirfieldtowncouncil.com>

Signed Lisa Staggs

Town Clerk