



mirfield
town council

Minutes of Mirfield Town Council Meeting

Held on: Wednesday 22nd October 2025 at 8.00pm

Held at: Trinity Methodist Church, 4 Trinity Street, Mirfield, WF14 8AD.

Councillors Present:

S Naisbett (Chairman), S Guy (Deputy), J Roberts, D Hirst, J Hirst, B Harrison, M Bolt, V Lees-Hamilton, M Brown, M Connell

In Attendance:

Clerk: L Staggs

Public: 3 x members of the public

Press: None

MTC69/2025

Chairman's Welcome and Remarks:

The Chairman Cllr Naisbett welcomed Cllrs & members of the public. He stated that his Mayors report had been circulated and uploaded to the website. He asked members of the Staffing Committee if they could arrange a meeting, Cllr Lees-Hamilton confirmed that she would.

MTC70/2025

Apologies for Absence:

Councillors to send apologies and reasons for absence to the clerk or chairman for approval.

1. To receive apologies – Cllrs M Sullivan, Itrat Ali, Imran Ali, M Hamilton, P Tolson & J Hinchliffe had sent apologies with reasons Cllr D Hirst

Proposed to accept the apologies for absence Cllr Roberts **Seconded**
Vote: All in favour

2. To approve reasons for absence – Cllr D Hirst **Proposed** to approve the reasons for absence Cllr Roberts **Seconded** **Vote: All in favour**

MTC71/2025

Declaration of Interest:

Councillors to declare an interest, if applicable to any item on the agenda including any pecuniary interests whether they have been declared on the members register of pecuniary interests.

None declared

MTC72/2025

Confirmation of Minutes:

To approve the minutes of the Ordinary Town Council meeting of 1st October 2025 including payments of Nil. Cllr Bolt **Proposed** to approve the minutes of the Ordinary Town Council Meeting of 1st October 2025 as a true and correct record Cllr Lees-Hamilton **Seconded** **Vote: All in favour**

MTC73/2025

Matters Arising from the Minutes:

To receive information on the following ongoing issues and decide further action where necessary.

1. To receive an update from Cllr Guy on two new London Hearts match funded defibrillators and agree any action necessary – Cllr Guy reported no

- update from the electrician. He will contact Cllr Hinchliffe.
2. To receive an update on Bleed Kits – Cllr Guy reported that the Bleed Kit was now located in Tesco, who were very happy for it to be located there. Need to obtain a poster for the window.
 3. To receive an update on Community Governance Review as requested in MTC163/2024(5) and agree any action necessary – Cllrs discuss 13 houses on Gleeson site in Kirkburton boundary. Cllrs concerned on new boundary changes and also disbanding proposals of Town Councils. Cllrs to consider comments and defer to next meeting, any comments sent to the Clerk prior to the meeting.
 4. To receive an update from the Clerk on the overhanging trees bordering the river at Lowlands allotment site MTC192/2024(2) – Clerk confirms she has appointed a contractor as per the delegation, Copper Leaf will start work on 23rd October. Cllr Bolt thanked the Clerk for her work on this.
 5. To receive an update on amended plans 2025/90956 Moorlands Cricket Club and decide any action necessary – Clerk confirms that a further objection to the amended plans has been sent by R Halstead. Cllr Bolt stated that the red line boundary in the new application extended to the public car park that was not leased by the club. Cllr Bolt states that they chopped the poplar trees down that were also outside their lease boundary. Kirklees were intending to plant saplings in their place which would take years to grow. Cllr Bolt states this is unacceptable and semi-mature trees should be planted for screening and environmental benefit. He confirms local tree company has assured him they will be ideal, contrary to what Kirklees were saying. Cllr Guy states that zig zags are required outside the entrance due to the capacity of cars for both clubs as sight lines are non-existent.
 6. To receive an update on Planning consultant for potential development at Balderstone including quotation of £1850 plus VAT and decide any action necessary – Cllr Bolt **Proposed** to accept the quotation and work associated Cllr Lees-Hamilton **Seconded** **Vote: All in favour** Cllrs agree that MTC need a robust defence against this development. Cllr Bolt reported that his recent FOI had been refused, Kirklees stating that it was a pre-application, once a decision is made, he could send a further FOI. He stated that MTC do not have the same access to information as developers.

MTC74/2025

Finance:

To approve the following accounts for payment

1. To agree Clerk Salary October by Bacs
2. To agree Clerk Working Allowance October by Bacs
3. To agree HMRC October PAYE by Bacs
4. To agree Clerk October Pension contributions by D/D
5. To agree Trinity Methodist October Room Hire by Bacs £80.00
6. To agree Able Gardens October Maintenance by Bacs £110.00
7. To agree Boom Marketing A5 flyers for Remembrance £42.50
8. To note Sitewizard October hosting fee by D/D £23.94
9. To note Nemesis Fireworks Mirfield Roundtable Bonfire £7200.00
10. To receive Bank Reconciliation to 30/09/25 - Noted
11. To receive Monthly Budget to 30/09/25 – Noted

All items noted under Clerk's delegation

Cllr Bolt **Proposed** to pay items 1-7 en bloc & note items 8-11 Cllr Guy **Seconded** **Vote: All in favour**

MTC75/2025

Grant Applications:

To consider grant applications submitted:

1. Mirfield In Bloom: £15,000 Town Centre Planting - (Documents circulated prior to the meeting) – There were no members of MIB present. Clerk states that one of the members was on holiday and may have been confused on dates due to this meeting being 4th Wednesday not 3rd and concern for set up for the following day. Defer to 19th November.

MTC76/2025

Internal Matters:

To receive information on the following matters and agree and decide any action where necessary

1. To agree appointment of Internal Auditor by Northern Internal Audit Services for first audit 2025/2026 – Cllr Guy **Proposed** to appoint Northern Internal Audit Services Cllr Bolt **Seconded Vote: All in favour**
2. To consider entering the Trinity Annual Christmas Tree Festival at a cost of £20 and decide any action necessary – Cllr Naisbett **Proposed** MTC enter the annual competition as per previous years Cllr Connell **Seconded Vote: All in favour**
3. To consider providing Christmas Lights for Mirfield following the dissolution of the Christmas Lights Committee, to agree the costs supplied by Charlestown Ltd of £4160 and Website Video Santa Message supplied by K Curtin of £150 and agree actions necessary regarding the Christmas Light Switch On Event Proposed by Cllr Naisbett Seconded by Cllr Connell – Cllr Naisbett reported that as the committee had been dissolved and planning of the Christmas Lights returned to council, he had made enquiries with companies for quotes, with Kirklees for road closures for a Christmas market and Mirfield Library, who were happy to host the internal Christmas Market. He confirmed that he had tried to obtain 3 quotations. 2 of the companies he approached, did not want to quote as not in their remit. He had obtained a quotation from Bradford Festival Lighting aka Charlestown Ltd who store the lights for MTC and who had provided the service for the past few years for £4160, which was very competitive. He suggested Sunday 30th November for the light switch on. Cllr Bolt asked for the quotation to be sent to all Cllrs before a decision is made. Defer to next meeting.

MTC77/2025

Public Question Time

None

MTC78/2025

To Confirm The Date of The Next Town Council Meeting.

Date of next meeting: Wednesday 5th November 2025

Time Meeting Closed.....**8.45pm**.....