



mirfield
town council

Minutes of Mirfield Town Council Meeting

Held on: Wednesday 21st January 2026 at 7.30pm

Held at: Trinity Methodist Church, 4 Trinity Street, Mirfield, WF14 8AD.

Councillors Present:

S Naisbett (Chairman), S Guy, J Roberts, P Tolson, D Hirst, M Sullivan, J Hirst, B Harrison, Imran Ali, M Brown

In Attendance:

Clerk: L Staggs

Public: 2 x Members of Friends of Mirfield Library, M Rogerson, J Redfern, 2 x PCSO's

Press: None

MTC116/2025

Chairman's Welcome and Remarks:

The Chairman Cllr Naisbett welcomed Cllrs and members of the public. Cllr Naisbett reported he had attended the Friends of Mirfield Forum with the MP, which was well attended. Cllr Guy reported that the Poppy Appeal had raised £22,471.61 up by £1500 year on year, which shows how much the town supports veterans and families.

2 x PCSO's got a call and had to leave.

MTC117/2025

Apologies for Absence:

Councillors to send apologies and reasons for absence to the clerk or chairman for approval.

1. To receive apologies – Cllrs Itrat Ali, J Hinchliffe, M Bolt, M Hamilton, M Connell & V Lees-Hamilton sent apologies with reasons for absence. Cllr Guy **Proposed** to accept the apologies Cllr D Hirst **Seconded Vote: All in favour**
2. To approve reasons for absence – Cllr Guy **Proposed** to accept the reasons for absence Cllr D Hirst **Seconded Vote: All in favour**

MTC118/2025

Declaration of Interest:

Councillors to declare an interest, if applicable to any item on the agenda including any pecuniary interests whether they have been declared on the members register of pecuniary interests.

Cllrs Sullivan, Naisbett and Brown declared an other interest in MTC124(1)

MTC119/2025

Confirmation of Minutes:

To approve the minutes of the Ordinary Town Council meeting of 7th January 2026 including payments of **Nil** as a true and correct record of the meeting. Cllr D Hirst **Proposed** the minutes were a true & correct record of the meeting Cllr Guy **Seconded Vote: 7 in favour Cllrs not present at the meeting Abstained**

MTC120/2025

To receive information on the following ongoing issues:

To receive information on the following ongoing issues and decide further action where necessary.

1. To receive an update from Cllr Guy on two new London Hearts match funded defibrillators and agree any action necessary – Cllr Guy reported he was awaiting advice from Cllr Hinchliffe to arrange a time for the electrician

MTC121/2025

Finance:

To approve the following accounts for payment

1. To agree Clerk Salary January by Bacs
2. To agree Clerk Working Allowance January by Bacs
3. To agree HMRC January PAYE by Bacs
4. To agree Clerk January Pension contributions by D/D
5. To agree Trinity Methodist January Room Hire by Bacs £80.00
6. To agree Able Gardens January Maintenance by Bacs £55.00
7. To agree Kirklees Gritters Cost Parade £3468.22
8. To agree First Medical Christmas Lights £220.00
9. To agree Ben Preece Christmas Lights £130.00
10. To agree Karen Clegg Christmas Lights £150.00
11. To note Sitewizard January hosting fee by D/D £23.94
12. To receive Bank Reconciliation to 31/12/25
13. To receive Monthly Budget to 31/12/25

Cllr Guy **Proposed** to pay 1-10 en bloc and note 11-13 Cllr Harrison **Seconded**
Vote: All in favour Clerk states that the budget meeting will be held on 4th February to enable her to report the precept to Kirklees in time for their budget meeting. She reminds Cllrs that they need to send any projects with full costings and brief report to her for the next agenda. Cllrs discuss Carols around the tree as R Hartley will not be organising 2026. Resolved MTC continue with this and incorporate in Christmas events as it is well attended by residents.

MTC122/2025

Planning:

To consider potential controversial applications:

2025/62/93355/E Land off, Woodward Court, Mirfield, WF14 0PY Erection of 75 residential dwellings with associated landscaping, open space, highways and drainage infrastructure – Cllrs discuss this and the potential controversial application at Ledgard Bridge. Cllrs agree that a robust objection is required. Cllr Naisbett **Proposed** Clerk under delegated powers asks R Halstead to draft a robust objection to send to Kirklees and contact the drainage expert Cllr Naisbett had recommendations for, to obtain a quotation Cllr Roberts **Seconded** **Vote: All in favour**

MTC123/2025

Community:

To receive an update/discuss/note the following items:

1. To receive an update from Kirklees Library Services on Mirfield Library/Staffing and opening hours/days and decide any action necessary – M Rogerson & J Redfern are present to update Cllrs. M Rogerson (MR) referred to the council minutes 19th November 25, she has been in touch with Friends of Mirfield Library (FOML) and have agreed there is no intention of changing the opening hours, there would be consultation and engagement if this were to happen. There is currently a recruitment plan with a phased recruitment coming up. Feedback from the consultation indicated that residents feel they lack face-to-face support from library staff, so they aim to enhance the current volunteer portfolio accordingly. Currently they are focusing on lessons learnt from the current hubs in Kirklees on how to improve and engage customers and where else could they introduce the hub model. There are plans to convert the current ground floor office space to a disabled toilet and are awaiting quotes. She explains that upon receipt, efforts will be made to minimise any potential disruption. An external water tap has been arranged to assist Mirfield In Bloom with their watering needs. There is a crack above the door that is awaiting surveyor report and a broken drainpipe awaiting assets team to repair. They are looking to engage partners in helping with the internal decoration and are checking with insurance team if volunteers could do this if not, they will get 3 quotes and fundraise and ask Kirklees to match fund. J Redfern (JR) reports that they are working with FOML and acknowledge what they do and that they

bring residents and groups into the library, with a strong customer service provision. There is a vacancy for a relief officer to develop staff and give extra support. She also states that there is a current mobile home library operating run by Royal Voluntary Service. Cllr Naisbett states it would be good to use the library on Sundays for events like a makers market. MR states that she would support an informal arrangement to do this as different demographics using library at weekends. FOML state that the corporate landlord would charge a business for using the library but not a volunteer group or FOML. 8pm FOML, JR & MR leave.

MTC124/2025

Internal Matters:

To receive information on the following matters and agree and decide any action where necessary

1. To receive and agree draft Terms of Reference for Allotments Committee and decide any action necessary (Draft Terms of Reference circulated prior to the meeting) – 8pm having declared an interest Cllrs Naisbett, Sullivan & Brown left the room and Cllr Guy chaired the discussion. Cllrs discuss and read through the draft terms of reference. Cllr Guy **Proposed** to accept & adopt the Terms of Reference Cllr Roberts **Seconded Vote: All in favour** 8.20pm Cllrs Naisbett, Sullivan & Brown return.

MTC125/2025

Public Question Time

None

MTC126/2025

To confirm the date of the next town council meeting.

Date of next meeting: Wednesday 4th February 2026

Time Meeting Closed.....**8.55pm**.....