



## Minutes of Mirfield Town Council Meeting

**Held on:** Wednesday 3<sup>rd</sup> December 2025 at 7.30pm

**Held at:** Trinity Methodist Church, 4 Trinity Street, Mirfield, WF14 8AD.

**Councillors Present:**

S Naisbett (Chairman), J Roberts, D Hirst, M Sullivan, J Hirst, M Bolt, V Lees-Hamilton, M Connell, M Hamilton, B Harrison

**In Attendance:**

Clerk: L Staggs

Public: M Bee, Member of the public, 2 x members Darren Smith Homes

Press: None

**MTC97/2025**

**Chairman's Welcome and Remarks:**

The Chairman Cllr Naisbett welcomed Cllrs and members of the public. Cllr Naisbett reported he had attended an event with Birstall Woodturners and an event at Eastthorpe Hall and had also attended meetings with Friends of Mirfield Library. He thanked Cllr D Hirst for all his help with the Christmas light switch on.

**MTC98/2025**

**Apologies for Absence:**

Councillors to send apologies and reasons for absence to the clerk or chairman for approval.

1. To receive apologies – Cllrs Itrat Ali, Imran Ali, S Guy, J Hinchliffe, P Tolson & M Brown sent apologies with reasons for absence. Cllr Bolt **Proposed** to accept the apologies Cllr Lees-Hamilton **Seconded Vote: All in favour**
2. To approve reasons for absence – Cllr Bolt **Proposed** to accept the reasons for absence Cllr Lees-Hamilton **Seconded Vote: All in favour**

**MTC99/2025**

**Declaration of Interest:**

Councillors to declare an interest, if applicable to any item on the agenda including any pecuniary interests whether they have been declared on the members register of pecuniary interests.

**None**

**MTC100/2025**

**Confirmation of Minutes:**

To approve the minutes of the Ordinary Town Council meeting of 19<sup>th</sup> November 2025 including payments of **£8445.74** plus Clerk Salary, HMRC, NEST Pension & working allowance Cllr Roberts **Proposed** the minutes were a true & correct record of the meeting Cllr Connell **Seconded Vote: 7 in favour Cllrs not present at the meeting Abstained**

**MTC101/2025**

**To receive information on the following ongoing issues:**

To receive information on the following ongoing issues and decide further action where necessary.

1. To receive an update from Cllr Guy on two new London Hearts match funded

defibrillators and agree any action necessary – Defer as Cllr Guy absent

2. To receive an update on Christmas Light Switch On and agree any action necessary – Cllr Naisbett reports the event went well including the free entertainment. He thanked the manager of the library and reported 3 lots of positive feedback so far from residents.
3. To agree a course of action on Community Governance Review and agree any action necessary (Matter deferred at 5<sup>th</sup> November meeting for Cllrs to formulate comments for a meaningful submission) – Cllrs discuss at length their submission and Cllr Connell shared his comments from a spreadsheet he had compiled. Cllr Bolt **Proposed** MTC include the following: MTC welcome 7.3 and hope that Kirklees put the principle into practice (Parish Charter adhered to), MTC to request the western end of Calder View be incorporated into Mirfield consisting of 13-14 houses, currently in Kirkburton. Review ratio of Cllrs to residents as according to review should have 21 Cllrs and to incorporate Cllr Connell's comments into the submission Cllr Sullivan **Seconded** the proposal including the amendments made by Cllr Connell  
**Vote: All in favour**

## **MTC102/2025**

### **Finance:**

To approve the following accounts for payment

1. To agree Clerk Salary December by Bacs
2. To agree Clerk Working Allowance December by Bacs
3. To agree HMRC December PAYE by Bacs
4. To agree Clerk December Pension contributions by D/D
5. To agree Trinity Methodist December Room Hire by Bacs £40.00
6. To agree Able Gardens December Maintenance by Bacs £55.00
7. To agree Richard Haigh's Christmas Tree £400.00
8. To agree AJK Entertainment Stilt Walker £1400.00
9. To agree T Connell Children's Rides £450.00
10. To agree Charlestown Ltd Christmas Lights £3744.00
11. To note Sitewizard October hosting fee by D/D £23.94
12. To note Toilets on the go £228.00
13. To receive Bank Reconciliation to 30/11/25 – Noted
14. To receive Monthly Budget to 30/11/25 – Noted

All items noted under Clerk's delegation

Cllr Lees-Hamilton **Proposed** to pay 1-10 en bloc and note 11-13 Cllr Sullivan **Seconded** **Vote: All in favour** Cllr Bolt asked if grants were available for Armistice or Christmas Lights, Cllr Naisbett confirmed that £1000 grant was available from Kirklees for lights.

## **MTC103/2025**

### **Community:**

To receive an update/discuss/note the following items:

1. To receive a presentation and information from Darren Smith Homes to discuss the possible provision of a community hall free of charge for Mirfield residents and MTC and agree any action necessary – The members thanked MTC for the time to discuss this item. Old Lidl building was acquired by them some years ago and developed at the time it was in the plans to add a community hall but as a deal with the library had fallen through and other issues with Kirklees, they decided to walk away from this idea. However, they have since revamped plans to incorporate on a lower floor, a community space. Plans are circulated to Cllrs. This will be a free community space to give something back to the town. Cllrs thanked them and commented that they wished more developers would come to MTC to discuss plans. They confirm it is a sustainable space with renewable energy with at least 10-15 years FOC. Cllr Bolt **Proposed** to thank Darren Smith Homes for attending and MTC supports the project in principle Cllr Lees-Hamilton **Seconded** **Vote: All in favour**

### **Internal Matters:**

To receive information on the following matters and agree and decide any action where necessary

1. To consider a match fund initiative with a donor, who has offered to donate

## **MTC104/2025**

£500 to each primary school in Mirfield for library books/resources. For MTC to discuss & consider match funding £500 per primary school, under Local Government Act 1972 section 137 Proposed Cllr Bolt Seconded Cllr Lees-Hamilton – Cllr Bolt states that he was approached by an anonymous donor with a view to providing books for the 5 primary schools in Mirfield to a value of £500 per school. Cllr Bolt states he hopes that Mirfield Educational Charity would also match fund this amount to make a total of £1500 per school. Cllrs discuss. The books are to be standard reading books for young children to re-engage with reading and not text or educational books. Cllrs agree that this would be investing in the future of Mirfield and beneficial to town. Cllr Bolt **Proposed** to match fund £500 per primary school, total £2500, for reading books under Section 137, having no other power or duty to provide books for schools Cllr Lees-Hamilton **Seconded** **Vote: All in favour** Cllrs thank the anonymous benefactor

**MTC105/2025**

**Public Question Time**

None

**MTC106/2025**

**To confirm the date of the next town council meeting.**

Date of next meeting: Wednesday 7<sup>th</sup> January 2026

Time Meeting Closed.....**8.30pm**.....